

# Almondbury Community School: Provider Access Policy

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in Years 8-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact David Housecroft, Assistant Head of Aspiration Phase.

Telephone: 01484 426666

Email: [david.housecroft@kirkleeseducation.uk](mailto:david.housecroft@kirkleeseducation.uk)

## Opportunities for access

Providers have a range of opportunities to come into school to speak to pupils and/or their parents/carers. These include, but are not restricted to, the following:

- Presentations and workshops. These can be done with whole year groups or with tutor groups. Sessions are available in Reflection Time (20 minutes) and Personal Skills lessons (Friday 11.30 am – 12.20 pm).
- Longer sessions can be arranged for longer workshops or taster sessions, for example through the collapsing of the timetable for a morning, afternoon or full day.
- Parents' evenings and Year 8 options evening.
- Careers fair held in July for pupils in Years 7-9.

Providers are also welcome to offer opportunities for pupils to visit them.

All requests for access will be accommodated as far as they can be with regard to existing commitments on the school calendar. Please speak to our Careers Leader to identify the most suitable opportunity for you.

## Facilities

The school will make available appropriate facilities and equipment as appropriate to the activity. This will be discussed and agreed in advance of the visit.

Providers are welcome to leave a copy of their prospectus or other relevant literature for the school library. The library is available to all pupils at break, at lunch and after school.

## Approval and review

Approved: March 2018 by Governors at Curriculum and Standards Committee

Next review: March 2019